

**Minutes of the Meeting of  
Carlow Local Community Development Committee  
Held on 12<sup>th</sup> July 2018 at 4.30pm  
In the Council Chamber, County Buildings, Athy Road, Carlow**

**PRESENT**

**Statutory Interests:**

Cllr John Murphy  
Cllr Charlie Murphy  
Kathleen Holohan  
Noel Barry  
Kiernan Comerford

**Non -Statutory Interests:**

Community & Voluntary College: Thomas Kelly  
Social Inclusion: Ann Shortall  
Social Inclusion: John Murphy  
Environmental College: Eamonn Moore  
Agriculture/Farming: John Nolan  
Business / Employer: John Brophy  
Local Development Company: Karl Duffy  
Civic Society: Eilish Langton

**Chief Officer:** Michael Brennan

**Administrative Officer:** Margaret Moore

**In Attendance:** Margaret Nolan (Carlow County Council)

**Apologies:**

Statutory Interests: Anna Marie Lanigan, Cllr Michael Doran, Cllr Andrea Dalton,  
Cynthia Deane

Non -Statutory Interests: Mary Doyle, Eileen O'Rourke

## **ITEM 1 Approval of Minutes and Matters Arising – 14<sup>th</sup> June 2018**

Proposed: Kathleen Holohan

Seconded: Karl Duffy

**AND RESOLVED**

“That the Minutes of the LCDC Meeting held on 14<sup>th</sup> June 2018 having been circulated to each member be taken as read, confirmed as to accuracy and accordingly approved and signed.”

## **ITEM 2 Conflict of Interest**

The Chairperson reminded the members of their obligation and duty about declaring any conflict of interest that they may have during the business of the meeting.

## **ITEM 3 Local Economic and Community Plan 2016 – 2021: Presentation by the Health Services Executive**

The Chief Officer Michael Brennan informed the members that he received an apology from the HSE that they were unable to attend. This is the third meeting in a row that the HSE has been unable to present their LECP progress report. This was expressed as disappointing.

## **ITEM 4 Social Inclusion Community Activation Programme (SICAP) – Midterm Review Approval**

- Approval of Mid-Year Report:

The Chief Officer updated the members on the approval of the mid-year report and advised that the SICAP subgroup carried out on behalf of the LCDC as agreed at the last LCDC meeting a review of Pobal's Technical report and he indicated that the Programme Implementer had responded to all issues raised and that the Subgroup were happy to approve same on behalf of the LCDC.

- Minutes of SICAP Sub Group:

The approval of the mid-year report and subsequent issues dealt with by the Subgroup are outlined in the minutes of the SICAP Subgroup which was circulated to the members and noted.

- Outline of Grant provisions under SICAP 2018-2022:

Mr K Duffy advised of the SICAP Grant Outline document which was circulated to the Members, which provided full details on the criteria of the grants to Individuals and Communities. Following consideration of same it was

Proposed: Kathleen Holohan

Seconded: Karl Duffy

**AND RESOLVED**

“That the Members of Carlow LCDC hereby approve the Outline of SICAP Grant provisions under SICAP 2018-2022.”

- Proposal of Case Study for 2018:

The Chief Officer Michael Brennan informed the members of the key changes around Case Studies for the SICAP programme which was outlined in a report circulated to members. Case Studies have been taken out of the End of Year Progress Report and LCDCs and LDC would mutually agree a theme from 3 possible themes for their Lot to be submitted to the LCDC in September. After discussion with the LCDC SICAP sub-group, it is proposed that a case study on the Engagement strategy used in the work with the LGBTI community be written and submitted by the end of September 2018.

Proposed: Noel Barry

Seconded: Eilish Langton

**AND RESOLVED**

“That the Members of Carlow LCDC hereby approve a case study on the Engagement strategy used in the work with the LGBTI community be written and submitted by the end of September 2018.”

- SICAP Procedure Manual:

The Chief Officer drew the members attention to the circulated SICAP Procedure Manual which outlines the full operations of the SICAP programme. This was an action to be delivered as part of the recent SICAP audit by the Local Government Auditor. Following consideration by members it was,

Proposed: Eamonn Moore

Seconded: John Murphy

**AND RESOLVED**

“That the Members of Carlow LCDC hereby approve the SICAP Procedure Manual as circulated”

### **ITEM 5 LCDC Training 20<sup>th</sup> July 2018**

The Chief Officer Michael Brennan reminded the members of the LCDC Training scheduled for Friday 20<sup>th</sup> July in the Seven Oaks which will be facilitated by the IPA. He encouraged all members to attend as did the Chairperson John Brophy.

### **ITEM 6 Healthy Carlow County Plan 2018-2021**

Ms Margaret Nolan presented to the members details of the Healthy Carlow County Plan 2018-2021. Following discussion and queries raised by members which were responded to by Ms Nolan, it was proposed that amendment in respect of the Mental Health Services where the HSE would be the Lead Agency rather than the LCDC which was

agreed. The Chairperson John Brophy commended the work that the LCDC HI Subgroup put into developing this Plan and he particularly highlighted Ms. Nolan's hard work and expressed his appreciation on behalf of the LCDC. The Chairperson suggested that the Plan should be launched in the Autumn which was agreed.

Proposed: Karl Duffy  
Seconded: Cllr John Murphy  
**AND RESOLVED**

"That the Members of Carlow LCDC hereby approve Healthy Ireland County Plan 2018 - 2021 for County Carlow subject to agreed amendment."

**Item 7 AOB**

The Chief Officer Michael Brennan advised members that he was recently appointed acting Director of Services and that Ms Margaret Moore would be replacing him as acting Chief Officer. The Chairperson John Brophy commended the work, dedication and availability that Mr. Brennan has displayed throughout his time as Chief Officer which was echoed by the members. He wished Ms. Moore well in her new role as acting Chief Officer.

The date of the next meeting is 9<sup>th</sup> August at 4.00pm

This concluded the business of the meeting.

\_\_\_\_\_  
**Chairman**

\_\_\_\_\_  
**Chief Officer**

**Date:** \_\_\_\_\_

**Date:** \_\_\_\_\_