

Date:
To: Tenant Name
Address
Customer ID No.

Re: **Tenant (Incremental) Purchase Scheme 2016.**

Dear Sir/Madam,

I am writing to advise you of the introduction of a new Tenant Purchase Scheme, which commenced on 1st January 2016.

Under this Scheme, you may be eligible to purchase your house from Carlow County Council at a discount, based on your income provided you meet the eligibility criteria for the scheme.

A Tenant Information Booklet which sets out the eligibility criteria and general information on the scheme is available on the Council's website www.carlow.ie or by contacting the Housing Section on the number below.

Please note that in order to qualify for purchase, your primary source of income **MUST BE FROM EMPLOYMENT**, certain forms of social welfare will be considered, but only where it is supplementary to employment income.

If having considered the information in the enclosed booklet you wish to apply to purchase your house under this scheme, or you have any other queries, you should contact the Housing Department, Tullow Civic Offices, Tullow, Co. Carlow at 059-9170362 or email ahayden@carlowcoco.ie.

An application fee of € 20 will apply, and if eligible, you will be required to make a contribution of € 100 towards the Valuer's fee for the Council.

You are requested to note the specific terms and conditions attaching to the sale of a house under the scheme.

Yours faithfully,

TIM BUTLER,
Senior Executive Officer

NOTE: Certain types of properties are not available to purchase and the fact that you have received this letter, does not automatically mean your property qualifies for purchase.