

**Minutes of the Meeting of
Carlow Local Community Development Committee**

Held on Thursday 9th February at 2.00pm

In the Council Chamber, County Buildings, Athy Road, Carlow

PRESENT

Statutory Interests:

Cllr. Michael Doran
Cllr Charlie Murphy
Cllr Arthur McDonald
Head of Enterprise: Kieran Comerford
KCETB: Cynthia Deane
HSE: Ann-Marie Lanigan
DSP: Noel Barry

Non -Statutory Interests:

Community & Voluntary Sector: Thomas Kelly
Community & Voluntary Sector: Mary Doyle
Social Inclusion: Andrea Dalton
Social Inclusion: Josephine Tierney
Environmental Pillar: Eamonn Moore
Carlow Tourism: Eileen O'Rourke
Business: John Brophy

Chief Officer: Michael Brennan

Administrative Officer: Margaret Moore

Apologies:

Statutory Interests: Kathleen Holohan, Dan McInerney, Cllr Willie Quinn
Non Statutory Interests: Mary Walsh, John Nolan, Brian Hand

ITEM 1 Conflict of Interest

The Chairperson reminded the members of their obligation and duty in regard to declaring any conflict of interest that they may have during the business of the meeting

ITEM 2 Approval of Minutes and Matters Arising – 12th January 2017

Proposed: Cynthia Deane

Seconded: Thomas Kelly

AND RESOLVED

“That the Minutes of the LCDC Meeting held on 12th January 2017 are hereby approved with a correction that Ms Josephine Tierney was not present at the meeting.”

ITEM 3 Consideration and Approval of Social Inclusion Community Activation Programme (SICAP) End of Year Review for 2016

Karly Duffy, Social Inclusion Manager of Carlow County Development Partnership presented to the members a reminder of what the Social Inclusion Community Activation Programme is and a progress report on the activities of the 2016 programme. Key targets were met and in some cases exceeded. Cllr McDonald raised an issue concerning small business owners not being fully informed about pension contributions. Mr Duffy undertook to follow up on same. The Chairperson Eamonn Moore drew the members’ attention to the feedback from Pobal in respect of the 2016 SICAP Plan report which was very positive and he thanked Mr Duffy and his staff for their work.

Proposed: Mary Doyle

Seconded: Eileen O’Rourke

AND RESOLVED

“That Carlow Local Community Development Committee hereby approve the SICAP 2016 Plan End of Year Review”.

ITEM 4 Local Economic & Community Plan 2016-2021 / Implementation Plan 2016 - 2018 - Presentation by Gráinne O’Neill, Carlow PPN

Ms. Gráinne O’Neill delivered a presentation to the members outlining an overview of Carlow PPN and its work with particular reference to the Local Economic & Community Plans actions for the period 2016-2018 which they are leading on and their outcomes. Members congratulated Ms. O’Neill on the presentation and the work that the PPN are providing. The presentation to be circulated to the members

ITEM 5 Approval of Social Inclusion Forum’s Terms of Reference

The Terms of Reference for the Social Inclusion Forum (SIF) was circulated to the members by Ms Margaret Moore who went through the document in detail. She also advised members that the establishment of this Forum was an action in the Local Economic and Community Plan which the LCDC was the lead agency. She outlined the process whereby the relevant agencies both statutory, community and voluntary came together and were facilitated in drawing up the Terms of Reference. Ms Moore also informed the members that at the last meeting of the Forum which took place on the 6th February that Mr Karl Duffy was elected chair. Members raised concern, of a potential conflict of interest of the Chairperson, as he is a member of staff of the Programme Implementer of the SICAP Programme on behalf of the LCDC. It was agreed that this issue would be brought back to the members of the Social Inclusion Forum to address same.

**Proposed: Cllr Michael Doran
Seconded: Cllr Charlie Murphy
AND RESOLVED**

“That Carlow Local Community Development Committee hereby approve in principle the Social Inclusion Forum’s Terms of Reference with the proviso that the Social Inclusion Form members would address the potential conflict of interest.”

ITEM 6: Circular Letter AL 1/2017 and Guidance document for CYPSC and Local Development Committees

Members noted Circular Letter AL 1/2017 and Guidance document for CYPSC and Local Development Committees that was circulated.

ITEM 7: AOB

- i. Ms Josephine Tierney informed the members that she has resigned from the Suicide Prevention Committee due to change in work circumstances and that the Committee will be in touch with the LCDC in due course.
- ii. *Ms Andrea Dalton informed the members of significant funding received by the County – in respect of Computer Literacy and Gender Equality.*
- iii. Mr Noel Barry requested an update on the progress of the 2017 SICAP Plan approval and raised a concern in respect of corporate governance in respect of reporting requirements and oversight in particular arising from the previous meeting as recorded in the minutes, that the CEO of the Programme Implementer went directly to Pobal without going through the LCDC Board in the first instance to have the matter of data protection concern issues addressed. The Chief Officer advised members with regard to the current position in respect of the approval of 2017 programme where he stated that he was awaiting a decision from Pobal arising from recent information which the Programme Implementer submitted to them as requested. After some discussion it was clarified that the Department/Pobal had requested aggregated salary figures for 2017 as a solution as long as there was no change from the figure details supplied in 2016. The Chief Officer referred to his email of the 20th December 2016 which was sent to members. On the matter of corporate governance it was agreed after some discussion, that in future the proper lines of communication be adhered to, and that any concerns or issues must be raised with the Board in the first instance directly or with the Chair and/or the Chief Officer who will then bring them to the Board for consideration.

This concluded the business of the meeting

Chairman

Chief Officer

Date: _____

Date: _____

