



Information Sheet

County Carlow Creative Ireland

Open Call

Expressions of Interest are now being sought for projects and initiatives which will take place in 2018 or 2019. *(If you choose to put projects forward for both 2018 and 2019 two separate Expressions of Interest will need to be submitted).* The overall level of funding available over the two years is €80,000, with a maximum grant of €20,000 being awarded to an individual project. 75% of the approved project cost will be supported by the County Carlow Creative Ireland Programme with 25% being met by the successful applicants. **Projects and initiatives already supported through any other funding stream from Carlow County Council will not be eligible to apply.**

We invite you to submit an Expression of Interest under one of the following funding categories:

	From	To
Category A Projects	€1,000	€5,000
Category B Projects	€5,000	€10,000
Category C Projects	€10,000	€20,000

Expressions of Interest are open to community and voluntary groups, organisations, venues, artists, writers, performers, archaeologists, historians, archivists, schools, colleges and everyone involved in the culture and creative sectors within County Carlow. The objective is to relate your project to a key theme within the County Carlow

Culture and Creativity Strategy 2018-2022 (see page 5 of this Information Sheet). The overall aim is to develop high quality collaborative projects and ideas which encourage creativity and greater access, knowledge and appreciation of the arts, culture and heritage. Projects and ideas can take place in a diverse range of social and community contexts. **We now invite you to see yourselves as co-creators of your own cultural and creative experiences and to mobilise communities of interest.** The project can be small, medium or large in scale and can benefit those directly involved in the project or have a broader reach that benefits the wider community.

The aim of this **Open Call** is to encourage **new**, ambitious and meaningful collaborations between people and communities and artists/archaeologists/historians/archivists/everyone else involved in the culture and creative sectors within County Carlow and potentially beyond (*for example a local initiative may choose to collaborate with a national organisation*). It is essential that evidence is shown of the intended collaboration, with an identified lead applicant and all those collaborators/partners in the initiative will need to submit letters of support for this open call in order to show that all parties involved are fully committed to the project's realisation. **Please note this is a completely new initiative therefore your expression of interest cannot be an existing project/idea/initiative which is already supported through any other funding stream from Carlow County Council.**

The process

There will be two phases to this Open Call and an optional opportunity to come together to a **Meet and Greet** session with other creative's/cultural people/organisations from across County Carlow to share ideas and possibly open up opportunities for meaningful collaboration.

The Meet and Greet Evening will take place on **Monday 9th April 6.30pm – 9.30pm** in the Woodford Dolmen Hotel, Carlow and is open to all to attend. The evening will give you an opportunity to meet others, introduce yourselves and to share information. It will be facilitated by Rowena Neville Consultant who recently facilitated a funding workshop in Askea Parish Centre, Carlow managed by the Arts Office.

The **Meet and Greet** evening will give you an opportunity to network with other creative professionals and practitioners from across County Carlow as well as with community reps, organisations, communities of place and/or interest and artists/ archaeologists/ historians/ archivists/ everyone else involved in the culture and creative sectors within County Carlow. The aim of the evening is to nurture your ideas and to find people who wish to work collaboratively with shared values. The evening will also provide insight into, Why Collaborate and practical examples will be given of how to manage and develop your collaboration and network.

If you are interested in attending this evening or require further information about it please contact Kelly Mooney, Arts Office Carlow County Council, kmooney@carlowcoco.ie, 059-9136203 **by 6 April 2018.**

Phase One

1. We ask that you complete the attached Expression of Interest Form. (*Remember if you are applying for both 2018 and 2019 projects two Forms with supporting materials are required*). **Deadline for submissions is 25th April 2018 at 5pm.**
2. Successful applicants from Phase One will be informed by **4th May 2018** and asked to complete a Full Application.
3. If you choose to attend the **Meet and Greet** session this will take place on Monday 9th April 6.30pm – 9.30pm Woodford Dolmen Hotel, Carlow.

Phase Two

1. Successful applicants from Phase One will be notified by **4th May 2018** and sent a full application form to submit by **14th May 2018, 5pm.**

Please Note an External Panel will be appointed to assess the initial Expressions of Interest and Full Applications and those successful will be notified in early June 2018.

If you require further information you can contact the Arts Office, Sinead Dowling Arts Officer/Creative Ireland Coordinator s.dowling@carlowcoco.ie or 0868200247 or 0599170301.

Criteria for Assessment

Please note the Expressions of Interest and Final Application are assessed under the following **criteria**:

- Evidence of how this planned project links to a key theme of The County Carlow - Culture and Creativity Strategy. 30 marks.
- Quality, ambition and evidence of collaboration within the planned project. 20 marks.
- Outline of who the 'audience is' and who will participate. 10 marks.
- Outline of the benefits of the project to the county/the community of interest the lead applicant represents and its possible legacy. 15 marks
- Capacity/ability and evidence of the applicant to undertake and realise the project. 10 marks
- Quality and feasibility of the proposed budget submitted. 15 marks
(Note if artists / creative professionals are engaged in the project evidence must be shown in the budget of the proposed fees).

County Carlow – Culture and Creativity Strategy **2018-2022**

The vision for County Carlow is to create a future with culture and creativity at the centre to drive and promote quality of life, happiness, health, well-being and economic prosperity through a people led programme that enables and entwines culture and creativity in everyday lives to the benefit of all.

Local Authorities under the National Creative Ireland Programme have been tasked with implementing Pillar 2 “enabling creativity in every community”. **We ask you to directly link your idea/proposal/initiative to one (or more) of the four identified key themes in the County Carlow Culture and Creativity Plan 2018-2022 which are listed below.** The Plan has been formulated following extensive public consultation and will be launched later this year.

Theme 1: Connecting people, ideas and communities

Objective: Play a leadership role, with partners, to support a collaborative environment and provide greater opportunities for participation in cultural activities.

Theme 2: Celebrating County Carlow

Objective: Celebrate pride of place in our communities and support the development of County Carlow as a leading cultural destination.

Theme 3: Cultivating Young Futures

Objective: Foster creativity, well-being and empowerment in our children and young people

Theme 4: Cherishing County Carlow’s History & Heritage

Objective: Promote awareness and appreciation of the county’s rich history, heritage, culture, natural and built environment.

Your Expressions of interest must:

1. Show explicit evidence of **linking directly to one or more of the four key themes** identified in the County Carlow Culture and Creativity Plan 2018-2022.
2. Show that it is a new ambitious and **meaningful collaboration** and it is **essential that evidence is shown of the intended collaboration that will take place**, with an identified lead applicant and all those collaborators/partners in the initiative will need to submit letters of support for this open call in order to show that all parties involved are fully committed to the project's realisation. *Lead applicant will submit the Expression of Interest but all collaborators/partners involved in the idea are also required to submit a signed letter of support of their involvement at this stage.*

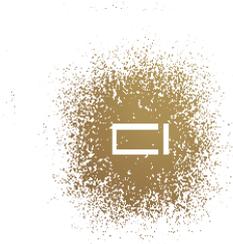
Some examples of potential projects could include, but are not limited to, the following:

- Projects that enhance the sustainability of those who work in the culture and creativity sectors.
- Projects that encourage people to explore their own creativity, particularly young people.
- Projects that explore culture and heritage in creative and innovative ways.
- One-off projects or events in performing or visual arts, literature, culture or heritage.
- Workshops, talks or lectures in performing or visual arts, literature, culture or heritage.
- Commissions for new work.

Remember - Projects and initiatives already supported through any other funding stream from Carlow County Council will not be eligible to apply.

County Carlow – Creative Ireland

Expression of Interest Form



C A R L O W
C O U N T Y C O U N C I L
COMHAILLE CHOINTAE CHEATHARLOCHIA



Where possible please print in clear written text or type.

Name: _____

Contact details (email and telephone): _____

**Name of the lead individual/Organisation/community/Voluntary Group
and location:**

**Brief Description of who you are and list those you intend on collaborating
with (100 words max):**

**Outline of your Proposed Idea/Project/Initiative (Please attach a Maximum of 2x
A4 sheets)**

This should be brief and include:

1. An outline of your proposed idea/project/initiative.
2. Explicit evidence of how it meets the identified criteria.
3. Tell us how your proposed idea links to a key theme or themes defined in The County Carlow – Culture and Creativity Strategy.
4. Tell us about the quality and ambition of your project.
5. Tell us who you are collaborating with.
6. Outline who the ‘audience is’ and who will participate in your project.
7. Outline the potential and possible benefits of the project to the county/the community/the individuals involved.
8. Give us a brief sense of the capacity/ability and evidence of the applicant to realise the project.

Proposed Budget

Please provide an outline budget for your proposed idea/project/initiative. Please indicate which category of funding you are seeking A, B or C.

	From	To		
Category A Projects	€1,000	€5,000		
Category B Projects	€5,000	€10,000		
Category C Projects	€10,000	€20,000		

Please include a brief outline of the proposed expenditure and all other funding sources. *(Please note that maximum funding of 75% of the approved project costs is available from the County Carlow Creative Ireland Programme and evidence must be shown of other income streams/benefit in kind/collaborators/partners financial contributions).*

Total cost of your proposed project (100%) _____

Grant amount sought from Carlow County Council Creative Ireland (maximum 75% of project cost) _____

Proposed Expenditure

(Please itemise with projected costs)

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Outline the other sources of income (*can include benefit in kind*) which make up the 25% funding shortfall.

_____	_____
_____	_____
_____	_____

Please include with this Expression of Interest Form all letters of support from all parties/collaborators /partners involved in your project. Please note if you intend to work with children and young people evidence must be shown of your child protection policy. Groups/organisations/individuals must be **tax compliant, have **appropriate insurances** in place and meet all **Health & Safety** requirements.**

We ask that you submit your initial Expression of Interest Form **by 25th April 2018 at 5pm** with all letters of support from all parties/collaborators /partners involved in your project together with a brief outline budget.

If you intend on collaborating with artists/creative people/individuals/organisations please include their CVs or a description of who they are.

**To: Kelly Mooney
(MARKED Creative Ireland County Carlow Expression of Interest)
C/o Carlow Arts Office**

Carlow County Council

Athy Road

Carlow

Or by email to kmooney@carlowcoco.ie.