



## **PLEASE NOTE**

### **REVISION TO PRE-PLANNING CONSULTATION SECTION 247 of PLANNING AND DEVELOPMENT ACT 2000 - 2015**

**Carlow County Council wish to advise that as and from 29<sup>th</sup> March 2016 walk in pre-planning clinics will cease and will be replaced by pre-planning consultations by appointment only from 5<sup>th</sup> April 2016.**

A person can apply for a consultation meeting by completing the Pre-planning Consultation Request Form available on [www.carlow.ie](http://www.carlow.ie) and submitting same to the Planning Department, Carlow County Council, Athy Road, Carlow.

**The following documentation shall accompany the pre-planning request form:**

- Site Location map to a scale of 1:2500. The site must be easily identifiable and outlined in red.
- Sketch of proposed layout if available.
- Photographs of the proposed site. The location where photographs have been taken shall be clearly indicated on the site layout.
- Sketch of proposed development.
- Indicate any areas for concern you envisage in your proposal as submitted.

**Upon receipt of a completed request form with the above-mentioned documentation attached you will be notified of a date and time for a pre-planning meeting.**

**Please be advised that the carrying out of such consultation shall not prejudice the performance by a Planning Authority of any other of its functions under the Planning and Development Act 2000 as amended, and cannot be relied upon in the formal Planning process or legal proceedings.**

**Ms. Bernie O'Brien  
Director of Service  
15/03/2016**